

CRESTED BUTTE FIRE PROTECTION DISTRICT
MINUTES OF REGULAR MEETING
Mt. Crested Butte Fire Station #2
Tuesday, November 10, 2020
Approved: December 8, 2020

Attendance

Board Members Present: Jack Dietrich, Ken Lodovico, Chris McCann

Board Members Present via Zoom: Eric Tunkey, Tina Kempin

Guest Present via Zoom: Scott Morrill- Gunnison County Emergency Management, Jeff Dyar- Far View Group

Regular Meeting called to order by Chairman Dietrich at 5:00 PM.

Consent Agenda

1. Approval of minutes October 14, 2020 Regular Meeting
2. Approval of minutes October 29, 2020 Work Session and Special Meeting
3. Approval of Monthly Financial Reports and Expenses Paid

CEO Caffrey reports the district is on budget as we approach the end of the year. Kempin asks about budget vs. actual IT line item. Caffrey clarifies the costs associated IT.

Motion to approve the consent agenda by Dietrich, seconded by McCann. Motion passes with 4 yes votes. Lodovico abstains.

Waiver Hearing

Rask Dietrich approached the board asking for waiver for Double Top Ranch at 6470 Cement Creek Road. Current county guidelines require a driveway width of 16' and the county will not provide a new access permit to the property owner without a letter from the CBFPD allowing the driveway variance. Rask Dietrich reports the original driveway was 10' wide and will be widened to 14' with a 100' turn around specifically for large vehicles and trailers. Additionally, the property owner has added a cistern, 3 fire hydrants, and a ½ acre pond to provide firefighting capabilities and will add a Knox box at the gate to provide emergency access to the property. Fire Marshal, Ric Ems, reports that the property owner has done an adequate job and recommends the board grant the waiver without an indemnification agreement. Caffrey agrees that an indemnification agreement is not necessary and that the property owner has done a lot to comply with the CBFPD code.

Motion to grant waiver to allow 14' wide driveway at Double Top Ranch at 6470 Cement Creek Road with condition that Knox box is installed at the end of the week by Lodovico, seconded by Tunkey. Motion passes with 3 yes votes. Dietrich and McCann abstain.

Old Business

Caffrey reports that he has received the appraisal report for Town Parcel 1 with an appraised value of \$810,000, which is included in the board packet. He will schedule a meeting with Town staff to discuss the appraisal prior to the December 7, 2020 Town Council meeting. The board requests a special meeting to discuss the land transfer. A special meeting with an executive session is scheduled for Tuesday, November 17th at 5:00 pm at the board's request.

The Gallagher Amendment Repeal Referendum passed at the state level with a 57% approval. This means the 45/55 assessment ratio is no longer ongoing and unless voted on by the legislature, the current rate of 29% commercial and 7.15% residential assessment rates will continue indefinitely

Jeff Dyar joined meeting to be a part of the service plan discussion and update the board on the next steps in the strategic planning process. Caffrey provided the board with a draft of the updated CBFPD Service Plan which is

about 5 pages of content describing our services and how we provide them in general terms, community history, and organizational history. The draft plan includes literature from 1973 service plan, updates from 1986 statement of purpose that bought in EMS, 1995 boundary changes, and the material modification of service plan in 2015 allowing affordable housing. Caffrey clarifies that the draft plan does not create an obligation of providing services all by ourselves but can be involve other entities and the goal is to build on the service plan as part of next steps in the strategic planning process. Jeff Dyar reports that he is happy with the draft service plan and the next steps of the strategic planning process can proceed. He plans on attending a meeting with the board in early December to conduct SWOT (strengths, weaknesses, opportunities and threats) analysis of the 26 items on the service plan. Dyar's hope is to have a finalized strategic plan to present to the community in January or February 2021.

New Business & Chief Executive Officer Report

Scott Morrill joined the meeting to present the updated Natural Hazard Mitigation Plan for Gunnison County. The updated plan identifies risks and threats to the community and then provides a plan to help minimize/prevent the risks. Morrill took the board through the document stating Section 4 outlines the risks, Section 5 is the mitigation strategies, Table 5.1. identifies mitigation projects completed since 2013, and Table 5.2 identifies 35 mitigation actions jurisdictions can take to minimize risks. This plan will be adopted by FEMA and this will allow the CBFPD to apply for federal funds. Caffrey supports the plan but does qualify that there are some sections to update the next time the plan is reviewed that specifically reference the capability of the CBFPD. Motion to adopt the resolution supporting the Natural Hazard Mitigation Plan by McCann, seconded by Lodovico. Motion passes unanimously.

Caffrey presented the board the two options for the 2021 Budget outlining a 2% raise or a flat bonus for staff. McCann requests more information about percentage raises in other districts. After a short discussion the board elects to table the 2021 Budget discussion and the Updated Compensation Policy for discussion at the Special Meeting scheduled for November 17th.

Caffrey updated the board on the timing of some capital equipment purchasing which was prioritized 2020 to capture better pricing for the district. 10 handheld radios and accessories were purchased for \$26,000 (rather than \$34,000) and two cardiac monitors were purchased to at \$27,000 (rather than \$54,000). These purchases reduced 2021 capital acquisitions and the change is already reflected in the 2020 budget spreadsheet. In other finance news, Mayberry and Company report that they will have a draft of the 2019 audit soon.

EMS & Fire Chief Report

Chief Weisbaum reports Medic 46 currently undergoing repairs, the 2020 wildland deployments were a good learning experience so he is actively working on building this program for the future, and he hopes to have the ISO report to present in December. The meeting to discuss volunteer requirements was attended by 15 members and opened good discussion on ways to keep volunteers engaged and happy while accomplishing the needs of the district. Additional meetings will solidify a plan which Weisbaum hopes to have to the board at the beginning of the year.

Unscheduled Business and Public Comments

No comments from the public.

Motion to adjourn meeting at 6:48 PM by Lodovico, seconded by McCann. Motion passes unanimously.