

CRESTED BUTTE FIRE PROTECTION DISTRICT
MINUTES OF REGULAR MEETING
Mt. Crested Butte Fire Station #2
Tuesday, July 13, 2019
Approved_____

Attendance

Board Members Present: Jack Dietrich, Paul Hird, Ken Lodovico, Eric Tunkey
Board Member(s) Excused: Chris McCann

Guests: None

Regular Meeting called to order by Chairman Hird at 5:00 PM.

Consent Agenda

1. Approval of minutes June 11, 2019 regular meeting
2. Approval of monthly financial reports
3. End of probation approval for for Joe Blunn, Randy Felix and Jason Wagoner

Motion to approve the consent agenda by Hird, seconded by Dietrich. Passed unanimously.

The Fouts Brothers purchase contract was removed from the consent agenda for further discussion at the request of Caffrey. Caffrey and Duke described the new tender / tanker specifications and the extensive research that had gone into researching the chassis and the manufacturer. The tender will price out approximately \$110,000 less than a comparable vehicle from our usual supplier Rosenbauer. Caffrey explained details of the legal review of the contract by our attorney that will include addition of a Colorado addendum and a removal of a section requiring disputes be adjudicated in Georgia. Duke further requested authority to expend up to \$265,000 to include the proposed contract price of \$253,984 plus any needed change orders or equipment. Delivery is anticipated in 250 days or late March of 2020. Motion to authorize up to \$265,000 for the new vehicle and to Caffrey to negotiate any final contract details in conjunction with legal counsel by Dietrich, seconded by Tunkey. Passed unanimously.

Public Hearing

A public hearing was declared open by Chairman Hird at 5:11 PM. Caffrey verified that proper notice of a hearing to increase ambulance rates and modify ambulance billing policies had been published and that no public comments had been received prior to the meeting. The board reviewed the updated ambulance rates and associated billing policy known as Article 4, Section 16 o

Old Business

Caffrey reviewed the draft document to allocate rental units in the district-owned triplex under construction. A number of board members made comments supporting the structure of the document including the selection process based on longevity, the requirement of a security deposit and the allowance for pets. Further discussion ensued regarding how the property would be managed and appropriate rental rates to cover the costs of a 3rd party manager. Adjustments were suggested to the rental rates to \$700, \$1,380 and 1,725 respectively for the 1, 2 and 3 bedroom units. No additional changes were requested following discussion. Motion by Hird to approve with the rental rate changes, seconded by McCann. Passed unanimously.

Caffrey indicated that permission has been obtained from Cypress Equities to conduct soils testing on the proposed fire station parcel at Gothic Road and Pyramid Ave. Mountain Engineering and Testing out of Salida are hoping to perform the testing on June 13th with the assistance of Dietrich Dirtworks. Some discussion followed regarding the suitability of the site. Caffrey will provide the board with the test results as soon as they are available.

District Manager Report

4 of the 5 employees that have recently departed as full-time employees of the CBFPD have completed the online exit interview survey. The results are available for viewing at: <https://www.surveymonkey.com/results/SM-QPLR7PBHV/>. The results are mixed, however both Caffrey and Weisbaum have reviewed the results and agree that there are a number of actionable comments that can be used to improve the organization and organizational culture moving forward. Caffrey will keep the survey active for future use. Only one employee, Sean Riley, has requested an in-person exit interview. Caffrey will facilitate scheduling.

Caffrey updated the board that the usual 4th of July events are being planned including the pancake breakfast fundraiser put on by the volunteers and the parade. Caffrey has asked that members refrain from consuming alcohol until after the parade and the District will be sponsoring beer, wine and snacks as part of a “cleanup party” after the parade. Board members expressed general support for this approach.

Included in the board packet was the job description for the part-time administrative assistant. The timeline for hiring is somewhat dependent on the installation of additional electrical outlets in the 308 Third Street offices. Caffrey confirmed the intention was to offer health benefits that have been budgeted with the position. Details of the retirement benefits were pending clarification by FPPA of the options for part-time administrative employees.

Caffrey and Weisbaum discussed the recent comparison of ambulance rates conducted by Weisbaum and proposed rate increases. There was also significant discussion of the option to bill local residents and taxpayers on an “insurance only” basis. Overall there was support for both the proposed rates and the insurance only billing policy. Caffrey will work out details with Ambulance Medical Billing (AMB) regarding implementing the policy and a public hearing will be scheduled with appropriate public notice for July to modify the rates and policy.

Caffrey requested an overall board discussion of employee housing needs for district members moving forward. The major themes were the limited availability and cost of housing and how that might impact the recruitment and retention of high quality employees moving forward. It was noted by Caffrey that the district would be well served by providing an adequate amount of rental housing with a follow up mechanism to support employee home ownership through a down payment assistance program. A number of local jurisdictions including the School District, both towns and the Mt. Crested Butte Water and Sanitation District all provided some level of housing support. It was further noted that Gunnison Valley Regional Housing Authority programs did not seem to be working out well for District members. Caffrey described the down payment assistance programs used by the Town of Vail, the Town of Mt. Crested Butte and Mt. CB Water and Sanitation. Significant conversation ensued regarding the costs, risks and benefits. Caffrey indicated that he was planning to do more research on the technical details of down payment assistance programs and would report back in July.

Additional conversation ensued about the future use of the district-owned parcel located at 757 Gothic Road. Mt. Crested Butte zoning allows for a single family residence with an accessory apartment. Caffrey indicated he was personally interested in renting at that location if the District chose to build on the site in the future. Some discussion followed with a consensus to see how the triplex works out while nailing down exactly what is permitted on the current site from a zoning perspective. There was also some conversation around the suitability of the site and what type of drainage would be required.

The Board was invited to attend the annual District Barbeque to be held in June 19th at 5:00 PM at Rainbow Park in Crested Butte.

Operations Chief Report

Operations Chief Weisbaum reported the highlights of the Fire Station Design conference that he and Assistant Chief Duke recently attended. There was also discussion of the pending vehicle orders including the new tender and ambulance. Weisbaum described the safety enhancements anticipated with the new vehicle. Weisbaum also expressed his appreciation to the staff and students who recently completed a Firefighter I academy on an accelerated six week schedule.

Unscheduled Business and Public Comments

There were no additional matters discussed or public comments.

Motion to adjourn at 6:20 PM by Hird, Seconded by McCann. Passed unanimously.