

CRESTED BUTTE FIRE PROTECTION DISTRICT  
MINUTES OF REGULAR MEETING  
Mt. Crested Butte Fire Station #2  
Tuesday, February 12, 2019  
Approved: March 12, 2019

Attendance

Board Members Present: Jack Dietrich (by phone), Paul Hird, Ken Lodovico, Chris McCann, Eric Tunkey  
Board Member(s) Excused: N/A

Guests: Brian Hawley

Regular Meeting called to order by Chairman Hird at 5:01 PM.

Consent Agenda

1. Approval of minutes January 8, 2019 regular meeting
2. Approval of financial reports (Transaction List, Budget vs. Actual & Balance Sheet)
3. Hiring approval of full-time employees Joe Blunn, Tony Jakino and Corey Tibljas

Motion to approve the consent agenda by McCann, seconded by Hird. Passed unanimously.

Old Business

The district received one bid for the Paradise Park Triplex project from B.T. Hawley Builders. Caffrey indicated the bid was within budget and that Brian Hawley was present to answer any questions. Tunkey inquired about Brian's experience with sprinkler systems and multi-family construction. Caffrey requested board approval to accept the bid and proceed with finalization of a contract with B.T Hawley Builders with a target date of March 12th. Motion by Hird, seconded by McCann. Passed unanimously.

The board continued discussions regarding the proposed fire station parcel offered by the Town of Crested Butte designated TP1 and located at the corner of Gothic Road and Pyramid Ave and the proposed IGA. Hird reiterated his desire to divide the parcel with CBSAR holding title to their property. CBSAR officers Jeff Duke and Randy Felix exchanged ideas on that scenario with the board. After discussion it was decided to schedule a special work session between the CBFPD Board and CBSAR. Caffrey will schedule a joint meeting on February 27, 2019 at 5:00 pm and will invite appropriate parties.

District Manager Report

District Manager Caffrey reviewed the 2018 volunteer pension activity report as contained in the packet and requested board approval to certify. Motion by McCann, seconded by Lodovico. Passed unanimously.

Caffrey described the biennial requirement to have an actuarial study conducted for the volunteer pension fund. FPPA conducts the study as part of their management fee, however, for an additional \$1,300 FPPA can also evaluate up to 3 different pension benefit levels. As the current benefit has been at \$680 per month for a full retirement for some time, Caffrey suggested evaluating a \$700, \$800 and \$900 benefit level to get a sense of what the current fund will support. Motion by Lodovico, seconded by McCann to expend \$1,300 from the fund to evaluate the a \$700. \$800 and \$900 benefit level. Passed Unanimously.

Now that the 2019 pay rates are in effect and most full-time positions are filled, Caffrey provided an updated budget projection to include a third Captain position as was suggested at previous board meetings. Based on projected personnel costs, the reduced cost of a new tender, and the triplex coming in near the budgeted amount Caffrey is comfortable filling the position and has updated the budget to reflect that. Hird recommended acting on the personnel change after the executive session.

Caffrey described the recent ordinance under consideration (2019 -3) by the Town of Crested Butte to exempt multi-unit townhomes from the residential sprinkler requirement. The Town already exempts single family and duplex units from the sprinkler requirement specified in the International Residential Code. Caffrey, Ems and Chris Davis attended the public hearing to speak against the exemption. The exemption failed on a 3 – 3 vote. It is likely the issue may be revisited in the near future as the exemption affects the cost a large town sponsored affordable housing project in Paradise Park due to begin construction this summer. The board indicated ongoing support for the International Residential Code sprinkler requirements.

Caffrey provided the board with 2 policy updates for review including a new financial policy following the auditor's visit and a new General Rules of Conduct policy. Caffrey briefly described the elements of each and asked the board review the policies for potential approval in March.

### Operations Chief Report

Chief Weisbaum reviewed his written reports regarding department activities for January and there was some brief discussion. Additionally, it was noted that volunteer Chris Cooper would be requesting a medical leave due to upcoming knee surgery. Weisbaum also described the process for the sale of Engine 5 utilizing a 3<sup>rd</sup> party broker that facilitated an online auction. The auction will be conducted within the next few weeks.

### Unscheduled Business and Public Comments

Director Tunkey asked about the potential audit by the Special District Association of Colorado that was discussed with SDA Executive Director Ann Terry in late 2017. Caffrey will contact Ms. Terry to obtain additional details and report back to the board.

### Executive Session

#### Executive Session

Motion by Dietrich, seconded by McCann to enter executive session at 5:55 pm to discuss personnel matters per C.R.S. 24-6-402(4)(f). Personnel expected to be discussed included Sean Riley, Leslie Miemietz, Robert Weisbaum and Sean Caffrey. Passed unanimously Motion to adjourn from executive session at 8:04 pm by Lodovico, seconded by McCann. Passed unanimously.

### Business Following Executive Session

Motion by McCann, seconded by Lodovico to appoint Corey Tibljas as the third shift Captain and hire Codie Aljets as a Firefighter / EMT and Engineer to replace the departing Christopher Albertella. During discussion Caffrey confirmed there was no additional hiring of full-time operational personnel planned for the remainder of the year. Passed unanimously.

The board also directed Caffrey to develop an exit interview program involving a role for board members. Caffrey will prepare a proposal for the March meeting.

Motion to adjourn at 8:10 pm by Lodovico. Seconded by McCann. Passed Unanimously.