

CRESTED BUTTE FIRE PROTECTION DISTRICT  
MINUTES OF SPECIAL MEETING & WORK SESSION  
Mt. Crested Butte Fire Station #2  
Tuesday, January 8, 2019  
Approved: February 12, 2019

Attendance

Board Members Present: Jack Dietrich, Paul Hird, Chris McCann, Eric Tunkey  
Board Member(s) Excused: Ken Lodovico

Regular Meeting called to order by Chairman Hird at 5:02 PM.

Consent Agenda

1. Approval of minutes December 11, 2018 regular meeting
2. Approval of bills paid: December 11, 2018 – December 31, 2018
3. Approval of Hiring and/or Promotion of Paid Captains Randy Felix and Leah Fischer

Motion to approve the consent agenda by Tunkey, seconded by McCann. Passed unanimously.

Old Business

Caffrey reviewed the progress on negotiations with Town of Mt. Crested Butte leading to the latest draft of the Intergovernmental Agreement. Our Attorney John Chmil made a number of suggestions that have been passed along including describing the possible scenarios for transfer, clarification of the suitability requirements, and calling out the leases to be terminated once facilities are built. There is ongoing conversation regarding the reversion clause to the town if the facilities are no longer used for emergency services. Caffrey is concerned that a reversion would potential put millions of dollars of district investment at risk in the event of a change in circumstances. The District will be suggesting a modification to cancel the reversion clause upon construction. Significant discussion followed. McCann suggested adding a clause to start the 3 year construction requirement after planning and architectural approvals are granted. It was also suggested by Dietrich that Caffrey review the deed restriction on the triplex parcel. Negotiations will continue with another update expected in February.

District Manager Report

Caffrey requested adoption of Resolution 2019-1-1 to establish the regular meetings times, meeting location and posting locations for notices of board meetings. Motion by Dietrich, seconded by Hird. Passed unanimously.

Caffrey presented the preliminary financial results for 2018. Revenue for the year looks to be \$2,881,000 with expenses of \$2,504,000. Total expenditures were below the \$585,000 authorized by the October budget amendment. Over performing revenue included specific ownership tax, plan review and inspection fees, impact fees and interest. Numbers are preliminary and still be cleaned up. Caffrey also indicated he had requested the onsite visit for our annual audit be conducted in February considering the recent changes to our accounting and payroll systems.

Due to issues that came up regarding the plans for the Triplex it took a number of weeks into December to address changes needed to conform to updated building code requirements. Kent Cowherd was able to update the plans by December 20<sup>th</sup> and it was decided by Caffrey to extend the bid deadline until January 25<sup>th</sup>. Currently four contractors have been expressing interest in the project. Bids will be presented for review and/or approval in February.

The staffing plan and budget discussion was addressed in the operations report below.

## Operations Chief Report

Chief Weisbaum expressed his thanks to the staff and volunteers for their ongoing patience with the many changes that have occurred during 2018. Weisbaum reviewed his written report and indicated he was pleased with the activity statistics for the year and very pleased with the improvements in procedures and response times.

Leah Fischer and Randy Felix will be starting as shift captains next week. Taylor Reeves, Veronica Jarolimek, Matt DePan and Aaron Crawley have been assigned revised duties in their lieutenant roles. Taylor will be taking on wildland operations and training, Veronica will continue with fire training and volunteer coordination. Matt will be assuming responsibility for EMS operations while Aaron will take on EMS training. Chief Weisbaum is also pleased to announce that Joseph Blunn was recently hired in a full-time paramedic / firefighter role and comes with significant experience from the Denver Health Paramedic Division.

Caffrey and Chief Weisbaum indicated that they are both interested in adding a third shift captain position. Caffrey will update the payroll spreadsheet in the budget now that the new pay rates are in effect. Confirmed payroll expenses as well as possible saving on capital purchases could make the hiring of the 3<sup>rd</sup> position possible as early as February. In the event sufficient funds are not immediately available another analysis can be done in August when the preliminary 2020 assessed valuation is known. An agenda item will be added in February to discuss further.

## Unscheduled Business and Public Comments

There was no unscheduled business or public comments.

Motion to adjourn at 6:10 pm McCann, seconded by Dietrich. Passed Unanimously.

## Special Presentation

Jennifer Kermode of the Gunnison Valley Housing Authority provided the board with an overview of current and proposed affordable housing projects including the Homestead project in Mt. Crested Butte. Block 76 in Paradise Park, Stallion Park and Larkspur. Additional discussion ensued regarding the current status of the Corner at Brush Creek and the rental of affordable units similar to the proposed fire district triplex.